

KENTUCKY
MUNICIPAL UTILITIES

CHECKLIST FOR THE PSC FILING PROCESS

[IN ACCORDANCE WITH KRS CHAPTER 278 & 807 KAR CHAPTER 5]

Notice to the Public Utility:

- The municipal utility provided notice to each public utility for which it provides wholesale service in accordance with the contract, or at a minimum whereby by public utility received the notice at least thirty (30) days prior to the effective date of the new rate. (Reminder -customer notice to wholesale customers does not have to be published in the newspaper; it can be mailed or hand delivered.)

- The notice provided to each public utility used the language shown in the [sample notice](#).

Notice to the Public Service Commission:

- The municipal utility submitted it's filing to the PSC so that it was received at least thirty (30) days prior to the effective date of the new rate.

- The municipal utility's filing with the PSC contained a tariff sheet using the format shown in the [sample tariff](#).

- The municipal utility's filing with the PSC contained a copy of the notice given to each public utility.

Questions:

Any questions and/or requests for assistance should be directed to the PSC Tariff Branch via email at psc.tariffs@ky.gov or by telephone at 502-564-3940.

The information contained herein represents Commission Staff's interpretation of the law, is advisory in nature, and is not binding on the Commission should the issues herein be formally presented for Commission resolution.